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Dear Customer:

Thank you for doing your part to make Grinnell's recycling program what it is today! Citizens are doing a great job recycling. We need your assistance to reduce collection costs and to improve the city's recycling program even further.

We are asking all customers to please take a few extra minutes to sort their recycling before it is placed at the curb for collection. Your efforts to sort recycling items in your red bin will greatly reduce collection costs and improve the recycling program.

It is very important that items be properly rinsed before placement in your red recycling bin. Any recyclable item with the contents remaining inside can **not** be accepted.

The table below shows the different compartments on the recycling truck in which items are separated.

WHITE & COLORED PAPER	NEWSPAPERS & MAGAZINES	TIN	ALUMINUM	PLASTIC	CARDBOARD	CLEAR GLASS
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Example of how you might separate items for collection each week:

- Place the newspapers and magazines in the bottom of the bin.
- Place all the cardboard flattened on top of the news/magazines.
- Place all the glass on top of the cardboard. **(rinsed thoroughly)**
- Place all the plastic containers in a paper bag. **(rinsed thoroughly)**
- Place all the tin and aluminum in another paper bag. **(rinsed thoroughly)**
- Place all the white and colored paper, junk mail in a third paper bag.

Now, when you set the bin out for collection you can place the three paper bags on top of the cardboard and then the driver can empty the bags into the proper compartments on the truck. The paper bags are then recycled with cardboard.

Cardboard may be flattened and placed under your bin for collection. Other containers and cardboard boxes may be used to place your recycling in, simply make sure you have at least one City of Grinnell red recycle bin out to signal the driver to stop for recycling. Extra bins are available for purchase at the Public Service Department or call 236-2632.

Thank you for taking the time during your busy schedule once per week to sort your recycling items. Your effort greatly strengthens and improves our community's recycling program.

Respectfully,

Glenn Baker
Director of Public Services

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